

ANNUAL GENERAL MEETING

MONDAY 6 AUGUST 2018

10:30am - 12:30pm

AT
 IAN WOOLF AUDITORIUM
 CAREY BAPTIST GRAMMAR SCHOOL
 349 BARKERS ROAD
 KEW VIC 3101

MINUTES

1. INTRODUCTION

Philip Grutzner welcomed the attendees on behalf of the Hosting School, Carey Baptist Grammar School.

Ashley Coats, Chair, IB Schools Australasia opened the 2018 AGM with an acknowledgement of country and welcome to all those present and a thank you for all those who have attended in person this year.

Ashley noted that due to the number of apologies received that the apologies would be noted in the minutes of the AGM.

In addition to the following apologies noted the following people were present: Prof Kay Margetts, Prof Mark Andrejevic, Catherine Vogel and Brett Darcy.

The following list of attendees and apologies was accepted by the Chair:

| Name of Member School | In Attendance | Apology |
|---|---------------|------------------|
| ACG Senior College | | |
| Al Zahra College | | Rana Al Naji |
| Albert Park College | | Michelle Luckman |
| Anglican Church Grammar School (Churchie) | | |
| Annesley College | | |
| Aspendale Gardens Primary School | | |
| Australian International Academy of Education, Victoria | | Salah Salman |
| Australian International Academy, Kellyville Campus | | |
| Australian International Academy, Strathfield Campus | | |
| Ballarat Grammar | Mark Warwick | Adam Heath |
| Benowa State High School | | |

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| Blackwood High School | | |
| Cairns State High School | | |
| Calamvale Community College | | |
| Canberra Girls Grammar School | | Partrick Patrick.Marman@cggs.act.edu.au |
| Canberra Grammar School | | |
| Carey Baptist Grammar School | Philip Grutzner, Frederique Petithory | |
| Cleveland District State High School | Karen Abraham | |
| Concordia College | | Rachel Muldoon, Paul Weinert |
| Cornish College | | |
| Cranbrook School | Mr Nicholas Sampson | Nick Jolly |
| Diocesan School for Girls | | |
| Essendon North Primary School | | |
| Fintona Girls' School | | |
| Firbank Grammar Junior School - Brighton Campus (Turner House) | | |
| Firbank Grammar Junior School - Sandringham Campus | | |
| Geelong Grammar School | Matt Leeds | Rebecca Cody, Principal |
| German International School Sydney (GISS) | | Annie Thomson, Lorenz Metzger |
| Glenroy West Primary School | | |
| Glenunga International High School | | Wendy Johnson |
| Gold Creek School | | Angela Spence |
| Good Shepherd Lutheran College - St Andrew Leanyer campus | | Katie Cummins |

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| Good Shepherd Lutheran College (Howard Springs) | | |
| Grace Christian College | | Larry Gunn |
| Hills International College | | Lyn Davis |
| Holy Trinity Primary School | | |
| Hunter Valley Grammar School | Paul Teys | |
| Immanuel College | | |
| Indooroopilly State High School | | Lois O'Reilly |
| International School of Western Australia | | Paul Turner |
| Ivanhoe Grammar School | Sean Johnson | |
| John McGlashan College | | Chris Knopp |
| John Paul College | | |
| John Wollaston Anglican Community College | | |
| Kambala School | | |
| Kardinia International College | | |
| Kingswood College | Liam King | Elisabeth Lenders |
| Kororoit Creek Primary School | | |
| Kristin School | David Boardman | |
| Lauriston Girls' School | | Susan Just |
| Le Fevre High School | | Rob Shepherd |
| Lycee Condorcet - The International French School of Sydney | | |

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| Mater Christi College | | |
| Mercedes College | Ashley Coats | |
| Methodist Ladies' College | Diana Vernon, Anne Wallington | |
| Miles Franklin Primary School | | Chris Jones |
| MLC School | Lisa Moloney | |
| Monte Sant' Angelo Mercy College | | Nicole Christensen |
| Mountain Creek State High School | | |
| Narrabundah College | | Kerrie Grundy |
| Newington College | | Dr David Mulford |
| North Ainslie Primary School | | |
| Oakleigh Grammar | Haydn Flanagan | |
| Our Lady of the Nativity | | |
| Pedare Christian College | | |
| Pembroke School | | Luke Thomson, Principal |
| Penrith Anglican College | | |
| Presbyterian Ladies' College - Perth | | |
| Presbyterian Ladies' College Melbourne | Peter Francis | Mrs Dawn Clements, Principal |
| Preshil - The Margaret Lyttle Memorial School | Natalie Jensen | |
| Prince Alfred College | | |
| Queen Margaret College | | |

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| Queensland Academy - Science Mathematics and Technology | Kath Kayrooz | Meng Yin Leong |
| Queensland Academy for Creative Industries | | |
| Queensland Academy for Health Sciences | | Alan Craig Ward |
| Queenwood | | |
| Radford College | Fiona Godfrey | |
| Rangitoto College | | Patrick Gale |
| Ravenswood School for Girls | | Monique Connor |
| Redlands | | Dr Peter Lennox, Darren Taylor |
| Rivercrest Christian College | | |
| Rochedale State School | | |
| Roma Mitchell Secondary College | | |
| Roseville College | | |
| Sacred Heart College Geelong | | Laura Dillon |
| Saint Kentigern College | | Philip Lee |
| Santa Maria College | | |
| Santa Sabina College | | Dr Maree Herrett |
| Scotch College | | |
| Scots College | | |
| Seymour College | | Anna Fusco |
| Somerset College | | |

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| Southern Christian College | | Alan Lawson, Principal |
| St Andrew's Cathedral School | | John Collier |
| St Cuthbert's College | | |
| St Dominic's Priory College | | Aurora Reid |
| St John's Anglican College | | Suzanne Bain |
| St Leonard's College | | Stuart Davis |
| St Margaret's College | | Diana Patchett |
| St Margaret's School | Annette Rome | |
| St Mark's Church School | | |
| St Paul's Grammar School | Antony Mayrhofer | |
| St Peter's College | | Tim Browning, Paul Hadfield |
| St Peter's Collegiate Girls School | | |
| St Peter's School, Cambridge | | |
| St Peters Lutheran College | | |
| Stradbroke School | | Sarah Button |
| Tara Anglican School for Girls | | Daryl Hinton |
| Telopea Park School / Lycée Franco-Australien de Canberra | | Michelle McLoughlin |
| The Friends' School | | Nelson File |
| The Hills Grammar School | | |
| The Illawarra Grammar School | | |

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| The Kilmore International School | Judy Rutter | Andrew Taylor |
| The King's School Preparatory School | | Sonia Weston |
| The Montessori School Kingsley, WA | | Mary-Anne D'Souza |
| The Norwood Morialta High School | | Jacqui Van Ruiten |
| Tintern Grammar | Bradley Fry | |
| Townsville Grammar School | | |
| Trinity Grammar School-Sydney | Chris Barnes | |
| Walford Anglican School for Girls | | Rebecca Clarke |
| Wesley College - Glen Waverley Campus | | |
| Wesley College, Elsternwick Campus | | |
| Wesley College, Melbourne | Kathy Saville | |
| Woodcroft College | | Mrs Shannon Warren |

Quorum

The quorum for a meeting requires 40 per cent of the school member representatives. (S 5.1 of Constitution). The current financial membership of Full Member schools that are eligible to vote at the AGM is 119 schools. The quorum for this meeting therefore is 48 Full Members of the Association.

The total number of voting forms received in person or by proxy was: 66 schools.

The Chair confirmed a quorum is in attendance to proceed.

Items of other business

There were no other items of business

ORDINARY BUSINESS

2. Confirmation of record of motions from 2017 Annual General Meeting

Motion: That the minutes of the 2017 Annual General Meeting held on 1 September, 2017 be accepted as an accurate record of Proceedings.

Proxy vote result: FOR: 66/AGAINST: 0

Motion carried by majority in attendance. (David Boardman, Kristin/ Annette Rome, St Margaret's School)

3. Business arising not listed elsewhere

Nil

4. Financials

i. Income and Expenditure Statement 1/4/2017 – 31/3/2018

The income and expenditure statement and a balance sheet for the 2017/2018 financial year were provided and also published on the website with the Chair and Treasurer having signed the independent auditors report prior to the AGM on the 6 August 2018.

Motion: That the income and expenditure statement for the financial year 1/4/2017 – 31/3/2018 be approved.

Postal vote result: FOR: 66/AGAINST: 0/WITHHELD: 0

Motion carried by majority in attendance. (David Boardman, Kristin School/ Natalie Jensen, Preshil)

5. Chair's Annual Report

The Chair provided his report with the agenda papers and gave an overview of the associations activities for the past year.

Motion: That the Chair's Annual Report be accepted.

Postal vote result: FOR: 66/AGAINST: 0/WITHHELD: 0

Motion carried by majority in attendance. (Karen Abraham, Cleveland District State High School/Fiona Godfrey, Radford College)

6. Independent Auditor's Report

Motion: That the Independent Audit Report provided by Ian Thomas of Ian Thomas & Co be accepted.

Postal vote result: FOR: 66/AGAINST: 0/WITHHELD: 0

Motion carried by majority in attendance. (Diana Vernon, Methodist Ladies' College/ Judy Rutter, Kilmore International School)

7. Appointment of Auditors

Motion: That Ian Thomas of Ian Thomas & Co. be appointed as auditor for the 2018/2019 financial year.

Postal vote result: FOR: 66/AGAINST: 0/WITHHELD: 0

Motion carried by majority in attendance. (Philip Grutzner, Carey Baptist Grammar School/Diana Vernon, Methodist Ladies' College)

8. Election of Standing Committee

Ashley Coats introduced Brad Fry, Principal of Tintern Grammar to conduct the election of the Standing Committee Members.

The composition of the Standing Committee is 9 elected members. In accordance with the Constitution, there are six current elected members who are to retire. They are:

- Ashley Coats, Mercedes College, SA – PYP, MYP, DP
- Anne Wallington, Methodist Ladies College, VIC – DP
- David Boardman, Kristin School, NZ, PYP, MYP, DP
- Antony Mayrhofer, St Paul's Grammar School, NSW – PYP, MYP, DP
- Judy Rutter, The Kilmore International School, VIC – DP

- Kath Kayrooz, Queensland Academies Science, Mathematics and Technology Campus, QLD – DP

All six members are eligible for re-election.

The remaining three elected members of the Standing Committee are:

- Karen Abraham, Deputy Principal, IB Coordinator, Cleveland District State High School, Queensland, Australia
- Fiona Godfrey, Principal, Radford College, Australian Capital Territory, Australia
- Natalie Jensen, MYP Coordinator, Preshil, Victoria, Australia

The following nominations have been received by the Executive Assistant by the due date of Friday 6 July 2018:

- David Boardman, Kristin School (re-nominating)
- Ashley Coats, Mercedes College (re-nominating)
- Kath Kayrooz, Queensland Academies, Mathematics, Science and Technologies Campus (re-nominating)
- Antony Mayrhofer, St Paul's Grammar School (re-nominating)
- Judy Rutter, The Kilmore International School (re-nominating)
- Anne Wallington, Methodist Ladies' College, Kew (re-nominating)
- Nick Jolly, Cranbrook School
- Paul Teys, Hunter Valley Grammar School

Those who had not already submitted their votes were asked to submit them to Rebecca.

Based on the votes received today and proxy votes received, Brad Fry declared the following people have been elected to the Standing Committee of IB Schools Australasia:

Ashley Coats, David Boardman, Antony Mayrhofer, Anne Wallington, Kath Kayrooz, Judy Rutter.

ANY OTHER BUSINESS

In the initial Notice of Meeting, members were invited to raise matters with the Secretary by 6 July 2018. No other matters have been raised.

CLOSE OF MEETING

Meeting closed: 10:55am