

ANNUAL GENERAL MEETING
MONDAY 28 SEPTEMBER 2020
12:00pm - 12:30pm (AEST)
 Via ZOOM
 MINUTES

1. INTRODUCTION

Ashley Coats, Chair, IB Schools Australasia opened the 2020 AGM with an acknowledgement of country and welcomed all those present and a thank you for attending our first virtual AGM.

Ashley made special mention of the following attendees joining the AGM today:

- Chris Brangwin - Chris was a founding Standing Committee member of AAIBS many years ago. He is now compiling some histories on our association which we look forward to sharing with you in the coming months.

Welcome to the following people also present: Stefanie Leong, Pei Wen Cheong, Abigail Santillian and Steven Wishart from the IB, Assoc. Prof Kay Margetts.

Apologies have been received from:

- Monique Connor, Ravenswood School for Girls
- Tim Kelly, Townsville Grammar School

The following list of Full member school attendances and apologies was accepted by the Chair:

Name of Full Member School	Acceptance	Apology
ACG Parnell College		
Al Zahra College		
Alamanda K-9 College		
Albert Park College		
Anglican Church Grammar School (Churchie)		
Annesley Junior College		
Aspendale Gardens Primary School	Cheryle Osborne	
Australian International Academy of Education, Victoria	Michelle Shears	
Australian International Academy, Kellyville Campus		

Australian International Academy, Strathfield Campus		
Ballarat Grammar		
Benowa State High School	Mark Rickard	
Blackwood High School		
Calamvale Community College		
Canberra Girls Grammar School		
Canberra Grammar School	Justin Garrick	
Carey Baptist Grammar School	Baljit Marwa	
Caulfield Grammar School/ Caulfield Grammar School - Caulfield Campus		
Cleveland District State High School	Karen Abraham	
Concordia College - Concordia Campus		
Concordia College - St Johns Campus		
Cornish College	Pete Westwood	
Coromandel Valley Primary School		
Cranbrook School	Nick Jolly	
Diocesan School for Girls		
Essendon North Primary School	Kate Barletta	Alice McKenzie
Fintona Girls' School		
Geelong Grammar School	Rebecca Cody	
German International School Sydney (GISS)		
Glenroy West Primary School		
Glenunga International High School		
Gold Creek School		
Good Shepherd Lutheran College - St Andrew Leanyer campus/ Good Shepherd Lutheran College (Howard Springs)		
Grace Christian College	Larry Gunn	
Highton Primary School		

Hills International College		
Holy Trinity Primary School		
Hunter Valley Grammar School	Pauliene O'Grady	
IES College		
Immanuel College		
Indooroopilly State High School		
International School of Western Australia	Christopher Burch	
Ivanhoe Grammar School	Sean Johnson	
John McGlashan College		
John Wollaston Anglican Community College		
Kambala School	Shane Hogan, Carolyn Gedling	
Kardinia International College	Catherine Lockhart, Geoff Geddes	
Kew Primary School		
Kingswood College	Heather Westwood	
Kororoit Creek Primary School		
Kristin School	David Boardman	
Lauriston Girls' School	Anne Wallington	
Le Fevre High School		
Linden Park Primary School		
Lycee Condorcet - The International French School of Sydney		
Mansfield Steiner School		
Mater Christi College		
Melba Copland Secondary College		
Melbourne Montessori School	Casper Buisman	
Mercedes College	Andrew Balkwill, Ashley Coats	
Merici College		Natalie Fairfax
Methodist Ladies' College	Diana Vernon	
Mildura West Primary School		

Miles Franklin Primary School	Nicole Jagers	
MLC School	Lisa Moloney	
Montessori International College		
Monte Sant' Angelo Mercy College		
Moreton Bay Boys' College / Moreton Bay College		
Mountain Creek State High School		
Murrumbeena Primary School		
Narrabundah College		
Newington College		
North Ainslie Primary School		
Oakleigh Grammar	Mark Robertson, Melissa Fitzgerald	
Our Lady of the Nativity		
Pedare Christian College		
Pembroke School		
Penrith Anglican College		
Presbyterian Ladies' College - Perth		
Presbyterian Ladies' College Melbourne	Cheryl Penberthy, Lisa Saffin	
Preshil - The Margaret Lyttle Memorial School	Natalie Kunst	
Prince Alfred College		
Queen Margaret College		
Queensland Academy - Science Mathematics and Technology	Kath Kayrooz	
Queensland Academy for Creative Industries		
Queensland Academy for Health Sciences		
Queenwood		
Radford College	Fiona Godfrey, Michelle Guerrero	
Rangitoto College		
Ravenswood School for Girls		Monique Connor

Red Hill Primary School		
Redlands		
Rivercrest Christian College		
Rochedale State School		Keith Graham
Roma Mitchell Secondary College		
Roseville College	Jane Sloane, Derek Armstrong	
Sacred Heart College Geelong		
Saint Kentigern College		
Santa Maria College		
Santa Sabina College	Julie Harris, Paulina Skerman	
Scotch College		
Scots College		
Seymour College		Kevin Tutt
Somerset College		
Sophia Mundi Steiner School	Fiona Cock	
Southern Christian College	Alan Lawson	
St Andrew's Cathedral School		
St Andrew's Lutheran College		
St Andrew's School		
St Cuthbert's College		
St Dominic's Priory College		
St Leonard's College	Stuart Davis, Chris Stickman	
St Margaret's College		Beth Rouse
St Margaret's and Berwick Grammar School	Katie Cooper	
St Mark's Church School		
St Mary Star of the Sea College	Katrina Wall	
St Paul's Grammar School	Antony Mayrhofer	
St Peter's Anglican Primary School	Brendan Gorman, Natalie Chamberlain	
St Peter's College		

St Peter's Girls School		
St Peter's School, Cambridge		
St Peters Lutheran College	Tim Kotzur	
Stradbroke School		
Tara Anglican School for Girls		
Te Hihi School		
Telopea Park School / Lycée Franco-Australien de Canberra		
The Armidale School	Ian Lloyd	
The Friends' School	Nelson File, Mark Febey	
The Hills Grammar School		
The Illawarra Grammar School		
The Kilmore International School	Judy Rutter	
The King's School Preparatory School		
The Montessori School Kingsley, WA		
The Norwood Morialta High School		
The Riverina Anglican College		
The Scots School Albury		
Tintern Grammar	Bradley Fry	
Townsville Grammar School		Tim Kelly, Principal
Treetops Montessori School		
Trinity Grammar School, Kew		
Trinity Grammar School-Sydney	Timothy Bowden	
Urquhart Park Primary School		
Walford Anglican School for Girls		
Werribee Secondary College		
Wesley College, Melbourne	Kathryn Saville, Liz Cameron, Isaac Quist, Amy Wu	
Woodcroft College		

Associate member school attendees (non-voting):

Associate Member School	Acceptance
Aberfoyle Park High School	
Aspley State School	
Burwood Heights Primary School and Kindergarten	
Glendowie College	
Islamic College of Melbourne	
Milford School	
Saltwater P - 9 College	
Suzanne Cory High School	
Unley High School	
Woodleigh School	
Creek Street Christian College	Coral Maxwell, Marie Boulanger
Launceston Church Grammar School	
Southside Montessori School	
The Mac.Robertson Girls' High School, Victoria	
Charles Weston School Coombs	Anne Gummow

Non-Member School Attendees:

Organisation:	Representative:
IB	Abigail Santillan
IB	Pei Wen Cheong
IB	Stefanie Leong
Good News Lutheran College, Victoria	Fiona McAuliffe, Principal
Former AAIBS Standing Committee Member	Chris Brangwin
Principal, Launceston Church Grammar School	Richard Ford
Barker College	Phillip Heath
Barker College	Martin Lubrano
Barker College	Lisa Bonazza
co-opted Standing Committee Member	Kay Margetts
Kinephonics	Anna Gill
IB	Steven Wishart

Quorum

The quorum for a meeting requires 40 per cent of the school member representatives to vote in person or by proxy. The current financial membership of Full Member Schools who are eligible to vote at the AGM is 146. The quorum for this meeting therefore is 59 Full Members of the Association.

The total number of attendees present or by way of Proxies received is 92 Full member schools.

The Chair confirmed a quorum is in attendance to proceed.

Items of other business

There were no other items of business.

ORDINARY BUSINESS

2. CONFIRMATION OF RECORD OF MOTIONS OF 2019 ANNUAL GENERAL MEETING.

The Chair noted that copies of the record of the Annual General Meeting are available on our website at www.ibaustralasia.org.

There were no comments or questions.

Motion: That the minutes of the 2019 Annual General Meeting held on 23 August, 2019 be accepted as an accurate record.

Proxy vote result: FOR: 91/AGAINST: 0
Motion carried by majority in attendance. (Rebecca Cody, Geelong Grammar School/ Kate Barletta, Essendon North Primary School)

3. BUSINESS ARISING NOT LISTED ELSEWHERE

Nil

4. FINANCIALS AND INDEPENDENT AUDITORS REPORT

The Chair, Ashley Coats, passed to the Treasurer, Fiona Godfrey, to present the Financials and Independent Auditors report.

The income and expenditure statement and a balance sheet for the 2019/2020 financial year are included with the Agenda papers. The Chair and Treasurer have signed the independent auditors report before today's meeting.

The Treasurer, Fiona Godfrey presented the financials and Independent auditors report.

There were no questions relating to the Financials and Independent Auditors report.

Motion: That the income and expenditure statement for the financial year 1/4/2019 - 31/3/2020 be approved.

Proxy vote result: FOR: 91/AGAINST: 0
Motion carried by majority in attendance. (Karen Abraham, Cleveland District State High School/ David Boardman, Kristin School)

The Treasurer, Fiona Godfrey passed back to Ashley to present the Chair's report.

5. CHAIR'S ANNUAL REPORT

The Chair provided his report with the agenda papers and gave an overview of the associations activities for the past year including:

- Standing Committee Members 2019-2020
- The continued growth of IB Schools Australasia
- Effects of COVID-19
- Continued development of our benefits of membership
- Members hub
- Search traffic and website statistics
- School promotion opportunities
- Social media pages
- Careers @ IB Schools Australasia
- IBSA Webinars
- Advocating for our member schools
- Plans for 2021

There were no comments or questions.

Motion: That the Chair's Annual Report be accepted.

Proxy vote result: FOR: 91/AGAINST: 0
Motion carried by majority in attendance. (Karen Abraham, Cleveland District State High School/ Christopher Burch, International School of Western Australia)

6. Appointment of Auditors

It was recommended that IB Schools Australasia continue with the appointment of Ian Thomas of Ian Thomas & Co. as auditor.

Motion: That the Independent Audit Report provided by Ian Thomas be accepted.

Proxy vote result: FOR: 90/AGAINST: 0
Motion carried by majority in attendance. (Kathryn Saville, Wesley College, Pauliene O'Grady, Hunter Valley Grammar School)

7. ELECTION OF STANDING COMMITTEE - Karen Abraham

The Chair, Ashley Coats, passed to Karen Abraham for the Election of the Standing Committee.

The composition of the Standing Committee is currently 8 elected members with 2 additional Vacant positions.

In accordance with the Constitution, there are five current elected members who are to retire and are eligible for re-election. They are:

- David Boardman, Kristin School, NZ - PYP, MYP, DP

- Ashley Coats, Mercedes College, SA - PYP, MYP, DP
- Antony Mayrhofer, St Paul's Grammar School, NSW – PYP, MYP, DP
- Judy Rutter, The Kilmore International School, VIC – DP
- Anne Wallington, Lauriston, Armidale, VIC - DP

The remaining elected members of the Standing Committee who are continuing are:

- Karen Abraham, Cleveland District State High School, QLD
- Fiona Godfrey, Radford College, ACT
- Nick Jolly, Cranbrook School, NSW

Nominated members must be the representative of an Authorised Full membership school.

The Constitution of the Association indicates that there cannot be more than 3 members from any one state territory or province and that where possible Coordinators from all 4 IB programmes and a Head of School should be included in the membership of the Standing Committee.

12 nominations were received for seven vacancies.

The following nominations have been received by the Executive Assistant by the due date of Friday 28 August 2020 for a 2-year term:

- **Nicole Jagers**, Miles Franklin Primary School, ACT
- **Graham Maltby**, Canberra Grammar School, ACT
- **Antony Mayrhofer**, St Paul's Grammar School, NSW
- **Dr Keith Graham OAM**, Rochedale State School, QLD
- **Ashley Coats**, Mercedes College, SA
- **Natalie Kunst**, Preshil – The Margaret Lyttle Memorial School, VIC
- **Mark Robertson**, Oakleigh Grammar, VIC
- **Annette Rome**, St Margaret's and Berwick Grammar School, VIC
- **Dr Judy Rutter**, The Kilmore International School, VIC
- **Jonathan Twigg**, Caulfield Grammar School, VIC
- **Chris Burch**, International School of Western Australia, WA
- **David Boardman**, Kristin School, New Zealand.

Motion: Taking into account all of the votes received by proxy and prior to the closing time on 12.00pm 27 September, 2020, I declare that:

- David Boardman, Kristin School, New Zealand
- Ashley Coats, Mercedes College, South Australia
- Antony Mayrhofer, St Paul's Grammar School, New South Wales
- Nicole Jagers, Miles Franklin Primary School, Australian Capital Territory
- Chris Burch, International School of Western Australia, Western Australia
- Judy Rutter, The Kilmore International School, Victoria
- Natalie Kunst, Preshil – the Margaret Lyttle Memorial School, Victoria

are elected as Standing Committee Members of IB Schools Australasia for a term of 2 years from 2020-2022.

Motion carried by majority in attendance. (Jane Sloane, Roseville College, Nick Jolly, Cranbrook School)

ANY OTHER BUSINESS

In the initial Notice of Meeting, members were invited to raise matters with the Secretary by 28 July 2020. No matters have been raised.

CLOSE OF MEETING

Ashley Coats closed the 2020 Annual General Meeting of IB Schools Australasia and welcomed Steven Wishart to present an update on behalf of the IB.

Meeting closed: 12:38pm