



**Minutes of IB Schools Australasia AGM**

**29<sup>th</sup> August 2016**

**MERCEDES COLLEGE**  
540 FULLARTON ROAD  
SPRINGFIELD SA 5062

**5 pm**

**Present:** Ashley Coats (Mercedes College), Rebecca Hammond

**Apologies:** Rebecca Clarke (Walford Anglican School for Girls), Paul Teys (Hunter Valley Grammar School), Gabriele Waldorf-Davis (Pembroke School), Diana Vernon (Methodist Ladies College, Kew)

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Welcome	Ashley Coats assumed the role of chair of the meeting.  Apologies received from: Paul Teys, Principal of Hunter Valley Grammar, Rebecca Clarke - Principal, Walford Anglican School for Girls, Diana Vernon, Principal, Methodist Ladies College Kew, Gabi Waldorf-Davis, Head of IB Pembroke School.	Nil
<b>Quorum</b>	The quorum for an Annual General Meeting is 40% of the School Members of IBSA. There are currently 92 School Members who are eligible to vote and the quorum therefore is 37.  As there was not a quorum present, the Chair declared, in accordance with Section 5.7 of the AAIBS Constitution, a postal vote of the total membership shall be taken within 90 days.	Executive Assistant to arrange postal vote procedure within 90 days of this meeting.
<b>Close</b>	The Chair closed the meeting at 5.17pm.	
	<b>Resolved by postal vote concluding on 3 October 2016</b>	
<b>Ordinary business</b>		

1. Confirmation of record of motions of Annual General Meeting confirmed by postal ballot.	That the record of the Annual General Meeting motions confirmed by postal ballot be accepted as an accurate record.	
2. Business Arising Not Listed Elsewhere	There was no business arising listed elsewhere.	
3. Financials	That the income and expenditure statement for the financial year 1/4/2015 - 31/3/2016 be approved.	
4. Chair's Annual Report	That the Chair's Annual Report be accepted.	
5. Independent Auditor's Report	That the Independent Audit Report provided by Mark Schrader be accepted.	
6. Election of Standing Committee	The following members of the Standing Committee were elected by subsequent postal ballot: Ashley Coats Anne Wallington David Boardman Antony Mayrhofer Judy Rutter Kath Kayrooz	Elected members to be advised by Executive Assistant.
7. Appointment of Auditors	That Ian Thomas of Ian Thomas & Co. be appointed as Auditor for the 2016-2017 financial year. (Darcy/Mayrhofer)	
<b>Special Business</b>		
1. Approval of new members	There were no new schools presented by the Treasurer for membership to the Association of Australasian IB Schools.	

<b>Any Other Business</b>	No other items of other business were raised.	