

2025 NOVEMBER CERTIFICATE REQUIREMENTS

Please note certificates are delivered electronically. Certificates will be provided as a word document ready for the names to be inserted by mail merge and printed by your school. Orders should be emailed to Phoebe Tocco, Executive Assistant, IB Schools Australasia: office@ibaustralasia.org

School Name:	
Postal Address:	
Suburb:	State:
Postcode:	Country:
Coordinator's Name:	
Coordinator's email:	
Coordinator's phone:	
Presentation date:	

Awards Ceremony Booklets:

IB Schools Australasia provides a template for the Awards Ceremony booklet for IB Diploma Programme Awards Ceremonies for schools and Networks. These are provided as word documents to PDF and merge.

If your school or network of schools would like an Awards Ceremony booklet template for PYP, MYP or CP Awards ceremonies please email us at office@ibaustralasia.org to organise.

Diploma Programme Awards Ceremony Booklets	
Diploma Awards Booklet Template – Word files for PDF and merge	

Certificates:

Please tick the certificates you require. Please see descriptions on next page for clarification.

Career-related Programme	
Certificate of Merit for the Reflective Project	
Certificate of Merit	
Certificate of Outstanding Career Related Studies	

Certificate of Outstanding Service	
Career Programme Achievement	

Diploma Programme	
Certificate of Distinction (40 points or more)	
Certificate of Merit (7 points per subject)	
Certificate of outstanding Creativity, Activity and Service	
Diploma Achievement (fewer than 40 points)	

Middle Years Programme	
Certificate of Distinction	
Certificate of Merit	
Certificate of outstanding Service as Action	
Certificate of Participation – Community Project	
Certificate of Participation – Personal Project	

Primary Years Programme	
Certificate of Participation	

IB SCHOOLS AUSTRALASIA CERTIFICATES FOR STUDENTS

The following range of Certificates is available to member schools:

Career-related Programme

- *Certificate of Merit* for CP graduates who have achieved 6+ (only 2 taken)
- *Certificate of Merit for the Reflective Project* for CP graduates who have achieved a B or above
- *Certificate of Outstanding Career Related Studies* for CP graduates who have achieved the highest level in their chosen professional course
- *Certificate of Outstanding Service*. This Certificate is to be presented within schools as they see fit for a small number of students whose service embodies the IB mission statement ideal. It is anticipated that there would be only one of two of these awarded in any one school.

- *Career Programme Achievement.* This Certificate is for CP graduates who have completed the requirements of the Career-related programme. This certificate could be used by schools or Networks that have ceremonies where all students who pass the Career-related programme are recognised.

Diploma Programme

- *Certificate of Distinction* for DP graduates who have achieved an IB score of 40 points or more.
- *Certificate of Merit* for DP graduates who have achieved at least one Grade 7 in one subject or an 'A' in EE/TOK.
- *Certificate of outstanding Creativity, Activity and Service.* This Certificate is to be presented within schools as they see fit for a small number of students whose CAS embodies the IB mission statement ideal. It is anticipated that there would be only one of two of these awarded in any one school.
- *Diploma Achievement.* This Certificate is for DP graduates who have completed the requirements of the Diploma. This certificate could be used by schools or Networks that have ceremonies where all students who pass the Diploma are recognised.

Middle Years Programme

- *Certificate of Distinction* is for students who have achieved an overall average score greater than 6 across all subjects.
- *Certificate of Merit* is for students who have achieved a score of 7 in one or more subjects.
- *Certificate of outstanding Service as Action.* This certificate is to be presented within schools as they see fit to a small number of students whose Service as Action embodies the IB mission statement ideal. It is anticipated that there would be only one of two of these awarded in any one school
- *Certificate of Participation.* This Certificate is for students who have participated in the Middle Years Programme and been involved in the Personal Project or the Community Project in their final year (Please select the relevant option). This certificate could be used in schools which are moderated as well as those that are not.

Primary Years Programme

- *Certificate of Participation* for students who have participated in the Primary Years Programme and have been involved in the Exhibition in the final year.